

# **Employee Social Media and Political Activity Policy**

#### 1. Purpose

This policy was established to maintain the security, neutrality, and professionalism of Global Empowerment Mission and its employees. It is imperative to avoid potential risks and maintain a non-partisan stance to effectively represent ourselves as humanitarians.

#### 2. Scope

This policy applies to all employees, contractors, and volunteers of Global Empowerment Mission.

#### 3. Social Media and Personal Communications

3.1. **Social Media Usage**: Employees are prohibited from posting content related to their mission or task on personal social media accounts, unless explicitly approved prior. This includes photographs, text updates, and any form of information that could compromise the security, neutrality, or effectiveness of the mission.

3.2. **Discussing Sensitive Political Positions**: While on mission, employees are prohibited from discussing sensitive political positions, engaging in political debates, or taking a public stance on any political issue, including those related to the conflict or crisis in the area.

3.3. **Non-Disclosure**: Employees should refrain from sharing any mission-related information or updates with the public or media without prior approval from the organization's authorized spokesperson.

## 4. Compliance

4.1. **Monitoring**: The organization reserves the right to monitor employees' social media accounts while on mission and may take appropriate action in the case of violations.

## 5. Consequences of Non-Compliance

Violations of this policy may result in disciplinary action, which could include reprimand, suspension, or termination of employment or volunteer status.

## 6. Reporting Violations

Employees are encouraged to report any violations of this policy they become aware of to their immediate supervisor or the designated point of contact within the organization.

## 7. Review and Amendment



7.1. This policy will be periodically reviewed and may be amended as needed to reflect changes in the operational environment or regulations.

By signing below, I acknowledge that I have read and understood the Global Empowerment Mission Employee Social Media and Political Activity Policy and agree to comply with its provisions while representing GEM.